



DIDSBURY CRICKET CLUB  
**JUNIOR HANDBOOK 2011**

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## Aims

The aims of the junior section are to:

- allow our junior members to play cricket in a safe and enjoyable environment;
- help to develop players to the best of their ability within a team ethos;
- play the game in the correct spirit at all times;
- develop players for selection for senior and representative teams, including at regional and national levels.

## The Cricket Committee

The cricket committee sets the objectives for the club and oversees its management. The current members are:

Duncan Anderson (Chairman)	Deon Leonard	Tony Doyle
Dave Ashworth	Mark Burns	Marcus Fisher
Paul Sperring	James Jobbling	

## Coaches

Mike Schofield is responsible for the coaching programme for older juniors, from under 11s to under 18s.

Ruth Fisher is responsible for the coaching programme for younger juniors: under 7s and under 9s.

We have a number of Members who are qualified coaches and provide coaching to junior teams. All qualified coaches are members of the England and Wales Cricket Board (ECB) Coaches Association and have safeguarding training, CRB checks and insurance. The club's nominated Welfare Officer is Duncan Anderson, who can be contacted on 07775 632507.

## Team managers, teams and fixtures

Our aim is for all of our junior teams to have a nominated team manager. The team manager's main role is to run the team on match day. With the younger age groups this will include help with field placement and match tactics. As the players get older, the team managers try to adopt a philosophy of encouraging the captain and players to think for themselves and manage the team. Team managers also provide feedback to the coaches on how the team is playing. It is important to note that the team managers are largely volunteers from within the club. We currently run six junior sections. Three teams play in the South Manchester Junior Cricket League (SMJCL) and cups.

Under 7s	informal games arranged at convenient times	Contact: Ruth Fisher	07810 746878
Under 9s	informal games arranged at convenient times	Contact: Ruth Fisher	07810 746878
Under 11s	SMJCL on Sunday mornings	Contact: Mike Schofield	07824 869556
Under 13s	SMJCL on Friday evenings	Contact: Mike Schofield	07824 869556
Under 15s	SMJCL on Sunday mornings	Contact: Adam Pearce	07855 298420
Under 18s	games arranged to suit school commitments	Contact: Nick Anderson	07841 249748

## Training

During the season, training is held at the following times:

Under 7s	Sunday morning	10.00 to 11.00
Under 9s	Sunday morning	11.00 to 12.00
Under 11s	Monday evening	17.00 to 18.30
Under 13s	Monday evening	18.30 to 20.00
Under 15s	Monday evening	18.30 to 20.00
Under 18s	by agreement with players to avoid school commitments	

In addition, we would also expect older and talented juniors to practice with the adult teams on a Thursday evening from 18.15 until 20.00.

It is important that junior cricket members playing in matches attend training where possible, as attendance and performance at training are used to select teams. We recognise, however, that not all players can attend all training sessions. If possible, it is advisable to inform the coaches in advance, so that we can make sure that the absence does not adversely affect selection.

## Selection

All teams are selected by the coaches in liaison with the respective team managers. We have identified some of the teams and fixtures as a means of allowing as many junior cricketers to experience real match situations as possible. Whilst winning is important, our philosophy here is develop generic cricket skills and to enjoy playing the game.

However, other teams and competitions require us to select our most able players. In some circumstances, this means that we will pick the team which we feel will give us the best chance of winning the game. We recognise that there will be circumstances where a particular player or parent may disagree with these decisions. In these circumstances, players and or parents may discuss the matter with the coaches or team managers.

The manager will inform players that they have been selected to play in a fixture. It is the selected **player's responsibility at all times** to confirm their availability for a fixture. Failure to do so may result in the player not being selected for the next fixture.

## Cancellations

Bad weather may occasionally cause practices and matches to be cancelled. We will provide as much notice as possible about cancellations. On match days, team managers can also be contacted.

Unfortunately, we have no control over cancellations of away fixtures and are at the mercy of the club in question as to what time or if they contact us to say the game has been cancelled. Again, it is best to contact the team manager if you believe a fixture may be cancelled.

## Integration into senior cricket

It is very important that the junior and senior sections of the club are fully integrated. To this end:

- junior players are encouraged to come and watch the senior teams playing during the season;

- we try to involve senior players in junior training and to watch junior games to enable our first team players to pass their knowledge on to junior players; and
- there is an active programme of integrating our older, stronger and more talented junior players into senior teams.

It is not our aim to provide senior cricket for all of our junior members, as we are unable to accommodate the number of junior players in senior teams.

## Membership fees for 2011

The Club charges membership fees in order to provide opportunities for young people to play cricket. The membership fees contribute towards:

- maintenance of the pitch;
- maintenance of the changing rooms and clubhouse;
- provision of playing equipment;
- match balls;
- entrance into competitions (for some teams); and
- fees for specialist coaches (for some teams).

We charge membership fees for age groups that take part in competitive cricket, which is from the under 11s upwards. The younger age groups pay for each session attended.

Fees for 2010 are:

- under 7s: £3 per session;
- under 9s: £3 per session;
- under 11s: £60 per season;
- under 13s: £60 per season;
- under 15s: £60 per season; and
- under 18s: £60 per season.

Membership fees are for the period from April 1 to March 31.

If you have difficulty paying the membership fee, please contact a member of the committee or a team manager and we will discuss ways in which we can help.

## Conduct

In line with our aims, we believe good conduct on and off the pitch is crucial for team managers, players and parents. We strongly believe that good conduct is crucial in helping young players develop as cricketers and as sportsmen/women. This does not just involve observing the rules of cricket but includes playing the game in the correct spirit with respect for fellow team members, opposition players, all game officials, team managers and supporters.

There is a code of conduct for junior members at the Club, which can be viewed in this handbook or in the version on the website. All junior members are encouraged to read this document and to always adhere to

its principles. If players do not adhere to this code of conduct then this will be made clear to them by their team manager. Continued failure will mean that the player will not be selected to represent the club.

We also ask all parents to read and sign the Parent's Charter before the start of the season. If parents are seen to not be adhering to these principles then they will be encouraged not to attend matches.

## **Additional parent roles and responsibilities**

We wish to actively encourage parents of players to be a full part of the junior section where ever possible. For example, on match days, each team requires a scorer and a number of cars to transport players to away matches. If you would like to get involved in any way, please tell the team manager or club coach.

## **Player and parent feedback and advice**

The junior section adopts an open policy of feedback from both players and parents. We welcome feedback and comments, whether positive or negative. Any concerns should be discussed with the coach in charge of the age range as soon as possible:

- Mike Schofield (07824 869556) for under 11s, under 13s, under 15s and under 18s; and
- Ruth Fisher (07810 746878) for under 7s and under9s.

If the matter is not satisfactorily resolved, then either the player or parent may contact the Chairman and Welfare Office, Duncan Anderson (07775 632507), who will ensure the issue is considered at the next committee meeting.

## **Safeguarding**

The Club maintains ECB Clubmark accreditation. ECB Clubmark gives requires us to present evidence and demonstrate compliance with four different themes.

- Duty of Care and Safeguarding Children
- The Cricket Programme
- Knowing your club and its Community – One Game
- Club Management

The "Duty of Care and Safeguarding Children" theme requires us to adopt the ECB's Safe Hands (Cricket's Policy for Safeguarding Children). The policy can be found on the ECB's website:

<http://www.ecb.co.uk/ecb/safeguarding-children-and-child-protection/safe-hands/>

The "Safe Hands Safeguarding Kit Bag", which lists the contents of the policy, is included at the end of this handbook.

## Code of conduct and rules for young players

Didsbury Cricket Club is fully committed to safeguarding and promoting the wellbeing of all its members.

Didsbury Cricket Club believes that it is important that members, coaches, administrators and parents, carers or guardians associated with the club should, at all times, show respect and understanding for the safety and welfare of others.

Therefore, members are encouraged to be open at all times and to share any concerns or complaints that they have about any aspect of the club with Duncan Anderson, the Welfare Officer.

As a member of Didsbury Cricket Club you are expected to abide by the following junior code of conduct.

- All members must play within the rules and respect officials and their decisions.
- All members must respect the rights, dignity and worth of all participants regardless of gender, ability, cultural background or religion.
- Members should keep to agreed timings for training and competitions or inform their coach or team manager if they are going to be late.
- Members must wear suitable kit for training and match sessions, as agreed with the coach/team manager.
- Members must pay any fees for training or events promptly.
- Junior members are not allowed to smoke on club premises or whilst representing the club at competitions.
- Junior members are not allowed to consume alcohol or drugs of any kind on the club premises or whilst representing the club.

## Code of conduct for Members and guests

All Members and guests of Didsbury Cricket Club will:

- respect the rights, dignity and worth of every person within the context of cricket;
- treat everyone equally and not discriminate on the grounds of age, gender, disability, race, ethnic origin, nationality, colour, parental or marital status, religious belief, class or social background, sexual preference or political belief;
- not condone, or allow to go unchallenged, any form of discrimination, if witnessed;
- display high standards of behaviour;
- promote the positive aspects of cricket (e.g. fair play);
- encourage all participants to learn the laws and rules and play within them, respecting the decisions of match officials;
- actively discourage unfair play, rule violations and arguing with match officials;
- recognise good performance not just match results;
- place the well-being and safety of children above the development of performance;
- ensure that activities are appropriate for the age, maturity, experience and ability of the individual;
- respect children's opinions when making decisions about their participation in cricket;
- not smoke, drink or use banned substances whilst actively working with children in the club;
- not provide children with alcohol when they are under the care of the club;
- follow ECB guidelines set out in the "Safe Hands – Cricket's Policy for Safeguarding Children" and any other relevant guidelines issued; and
- report any concerns in relation to a child, following reporting procedures laid down by the ECB.

In addition to the above, all Club Officers and appointed volunteers will:

- have been appropriately vetted, if required, before taking on their role, hold relevant qualifications and be covered by appropriate insurance;
- always work in an open environment (i.e. avoid private or unobserved situations and encourage an open environment);
- inform players and parents of the requirements of cricket;
- know and understand the ECB's 'Safe Hands – Cricket's Policy for Safeguarding Children';
- develop an appropriate working relationship with young players, based on mutual trust and respect;
- ensure that physical contact is appropriate and necessary and is carried out within recommended guidelines with the young player's full consent and approval;
- not engage in any form of sexually related contact with a young player (This is strictly forbidden as is sexual innuendo, flirting or inappropriate gestures and terms. The ECB adopts the Home Office guidelines which recommend the principle "People in positions of trust and authority do not have sexual relationships with 16-17 year olds in their care".); and
- attend appropriate training to keep up to date with their role, especially that relating to the safeguarding of children.

## Parents' Charter

At Didsbury Cricket Club, we actively encourage parental support of all kinds; however, the cricket club is a place where young people should be able to play without fear of failure.

**When practicing or playing, parents must refrain from moving the fielders, shouting instructions or anything other than constructive encouragement.**

Learning by making mistakes is a vital part of a cricketing education, so please do not be afraid to let young cricketers try and fail, rather than stifling them. If it is appropriate, the coach will talk to them after the activity to point out any mistakes that were made.

Please read the statement below and sign if you agree to abide by them.

Please:

- encourage your child to learn the rules and play within them;
- discourage unfair play and arguing with officials;
- help your child to recognise good performance, not just results;
- never force your child to take part in sport;
- set a good example by recognising fair play and applauding the good performances of all;
- never punish or belittle a child for losing or making mistakes;
- publicly accept the judgements of the officials;
- support your child's involvement and help them to enjoy their sport;
- use correct and proper language at all times; and
- encourage general good behaviour at all times: before, during and after the sessions.

If you have any comments or questions about the organisation and running of the sessions the coaches will be more than happy to deal with these after the sessions.

Name of parent or guardian .....

Signature of parent or guardian .....

Date .....

Name of child .....

## Permission for the use of photographs and recorded images between 1 April 2011 and 31 March 2012

Please note that this part of the form needs to be signed by the young player (if aged between 12 and 18) as well as by the parent or legal guardian of the young player.

- Didsbury Cricket Club recognises the need to ensure the welfare and safety of all young people in cricket. As part of this commitment we will not permit photographs, video images or other images of young people to be taken or used without the consent of the parent or guardian and the young player.
- Didsbury Cricket Club follows the guidance issued in 'Safe Hands – Welfare of Young People in Cricket' on the use of images of young people. This policy is available on the ECB website at <http://www.ecb.co.uk/ecb/safeguarding-children-and-child-protection/>.
- Didsbury Cricket Club will take steps to ensure that these images are used solely for the purpose they are intended, which is the promotion and celebration of cricketing activities.
- If photographs, such as team or action shots, are submitted to the press or published on our website or in our handbook individuals will not ordinarily be identified. Where a child or young person is identified it will only be with the explicit consent of parents.

Please note: Didsbury Cricket Club understands that there are circumstances under which a parent would not wish their child to be photographed. Whilst Didsbury Cricket Club will do all that it can to ensure the safety of children during photographed events, it is the responsibility of the parent concerned to ensure that if their child is not to be photographed and partakes in an activity and is by the nature of the activity inadvertently photographed or filmed, Didsbury Cricket Club cannot be held responsible.

**To be completed by the young player, if 12 years or older. Please strike out the words in bold that you do not agree to.**

I ..... **consent / do not consent** to Didsbury Cricket Club photographing or videoing **my / my child's** involvement in cricket under the above terms and conditions.

I ..... **consent / do not consent** to **my / my child's** name being published with any photograph in authorised publications or press articles.

Signature of parent or guardian .....

Date .....

Name of child .....

## Transport to matches and practice sessions

Didsbury Cricket Clubs policy is that parents or other responsible adults are responsible for transporting players to and from all matches and practice sessions. The Club will not, therefore, be registering private vehicles for the transportation of individuals in connection with any fixtures or practice sessions arranged by the Club. The implementation of this policy is not intended to exclude any player from participation and parents or guardians should contact the Welfare Officer, Duncan Anderson (07775 632507), if they have any problems with the transportation of players to matches or practice sessions.

## Club changing policy

For players under the age of 16 playing in adult teams the following policy applies:

- Young players uncomfortable with changing or showering with adults are under no obligation to do so and are advised to change and shower at home
- Parental consent must be given if Young Players are to share changing facilities with adults
- If Young Players are sharing changing facilities with adults, parents of the same sex, have the option to supervise them whilst they are changing. The Club will make reasonable efforts to arrange this.

## Consent by parent or legal guardian

Please strike out the words in bold that you do not agree to.

Name of child .....

Under the above terms and conditions, I confirm that I have legal responsibility for this young person and am entitled to give this consent. I also confirm that I understand and accept the Club's policy on changing and transportation.

If this young player participates in adult cricket:

- **he/she will change at home; or**
- **he/she can change at the club; or**
- **he/she can only change under supervision.**

Name of parent or guardian .....

Signature of parent or guardian .....

Date .....

## Medical consent form

To be completed and returned by the parent or legal guardian of all children under the age of 18 taking part in activities with Didsbury Cricket Club until 31 March 2012. One form is required per child. If there is insufficient space on this form, please continue overleaf. It would also help if any complex terms are explained in plain English. Please return to a team manager or member of the committee.

Name of child ..... Age of child .....

I agree to my child / the child taking part in all cricket specific activities. I acknowledge the need for responsible behaviour and obedience on his/her part.

### 1. Medical information

**1.1. Does your son/daughter suffer from any medical, physical, emotional or behavioural conditions which might affect their safety during the programme? (E.g. claustrophobia, vertigo, asthma, heart condition, diabetes, epilepsy, etc.)**

Yes  No

If yes, please specify: .....  
 .....

**1.2. Is your son or daughter currently undergoing any form of medical or psychological treatment, including taking any medication?**

Yes  No

If yes, please specify: .....  
 .....

**1.3. To the best of your knowledge, has your son/daughter been in contact with any infectious or contagious diseases or suffered from anything in the last few weeks that might be or become infectious or contagious?**

Yes  No

If yes, please specify: .....

.....

**1.4. Is your son/daughter allergic to any food or any medication?**

Yes  No

If yes, please specify: .....  
.....

**1.5. Has your child had a tetanus injection in the last five years?**

Yes  No

**1.6. Does he/she have any special dietary requirements?**

Yes  No

If yes, please specify: .....  
.....

**2. Emergency contacts**

In an emergency, I can be contacted by phoning the following telephone numbers:

Home ..... Work .....

My home address is: .....  
.....

My child's GP is: .....

If I cannot be contacted, the following person should be contacted

Name ..... Phone .....

### 3. Declaration

IN THE UNLIKELY EVENT OF AN ACCIDENT OR AN ILLNESS DURING THE EVENT, WHICH NEEDS IMMEDIATE TREATMENT, I AGREE TO MY SON/DAUGHTER RECEIVING FIRST AID AND MEDICAL TREATMENT FROM A QUALIFIED PRACTITIONER, INCLUDING AN ANAESTHETIC OR BLOOD TRANSFUSION, AS MAY BE CONSIDERED NECESSARY BY A LICENSED MEDICAL DOCTOR/NURSE.

I UNDERSTAND THE EXTENT AND LIMITATIONS OF THE INSURANCE COVER PROVIDED. I UNDERTAKE TO INFORM THE LEADERS AS SOON AS POSSIBLE IF THERE ARE ANY CHANGES IN MEDICAL CIRCUMSTANCES UP UNTIL 31 MARCH 2012. PLEASE NOTE: ALL INFORMATION PROVIDED WILL BE STORED ON A SECURELY.

### 4. Signature of parent or legal guardian

Name of parent or guardian .....

Signature of parent or guardian .....

Date .....

This form is needed by the group's senior instructors and must be available at all times during activities. In the case of children on an unaccompanied training event or holiday, a copy of this form will be kept by the senior instructor in charge of each activity.

## Junior membership form

We are very pleased to welcome you to Didsbury Cricket Club. To ensure we have the correct contact details for you, please fill out this membership form and return it to any team manager or committee member.

We will also use this information to ensure that you are kept informed about events and information concerning Didsbury Cricket Club.

If you are under the age of 18 please also ask your parent or your carer or legal guardian to sign the membership form before it is returned.

### Section 1 Personal details

To be completed by the child applying for Junior Membership.

Name ..... Age .....

Address .....  
 .....

School or college .....

### Section 2 Sporting information

Have you played Cricket before? Yes  No

If yes, where have you played Cricket: (please indicate below)

Primary school	<input type="checkbox"/>	Local authority coaching session(s)	<input type="checkbox"/>
Secondary school	<input type="checkbox"/>	Club	<input type="checkbox"/>
Special Educational Needs School	<input type="checkbox"/>	County	<input type="checkbox"/>

Other (please specify) .....

### Section 3 Contact details of parent / carer / legal guardian

To be completed by the parent, carer or legal guardian.

Name .....

Relationship to child .....

Address .....

.....

Phone numbers ..... .....

Email address .....

### Section 4 Alternative contact details for use in emergency

To be completed by the parent, carer or legal guardian.

Name .....

Relationship to child .....

Address .....

.....

Phone numbers ..... .....

### Section 5 Automatic non-voting membership status

Junior membership of the club also provides that the parent(s) / carer(s) / guardian(s) of the child are given non-voting membership of the club as part of that junior membership. This does not entitle the parent(s) / carer(s) / guardian(s) to any additional privileges that would otherwise be gained by paying the appropriate adult membership fee(s). Any use of facilities (for example social / training / playing) may incur such charges as applicable to relevant adult membership.

## Section 6 Data protection

The Club will use the information provided on this membership form (together with other information it obtains about the player) to administer his/her cricketing activity at the Club and in any activities in which he/she participates through the Club and to care for and supervise activities in which he/she is involved.

In some cases this may require the Club to disclose the information to County Boards, Leagues and to the England and Wales Cricket Board. In the event of a medical issue or child protection issue arising, the Club may disclose certain information to doctors or other medical specialists and/or to the Police, children's social care, the courts and/or probation officers and, potentially, to legal and other advisers involved in an investigation.

**As the person completing this form, you must ensure that each person whose information you include in this form knows what will happen to their information and how it may be disclosed.**

## Section 7 Signature by parent or legal guardian

By returning this completed membership form, I agree to my child / the child in my care taking part in the activities of Didsbury Cricket Club.

I understand that I will be kept informed of activities at Didsbury Cricket Club, including times and transport details, for example.

I understand in the event of injury or illness all reasonable steps will be taken to contact me or the alternative contact and to deal with that injury/illness appropriately.

Name of parent or guardian .....

Signature of parent or guardian .....

Date .....

Name of child .....

Signature of child .....

Date .....